TANZANIA CITIES NETWORK (TACINE)

PROJECT PROPOSAL FOR THE ESTABLISHMENT OF TANZANIA'S STATE OF THE CITIES REPORT (SOCR)

REVISED VERSION 2

Submitted By:

The Chairman
Tanzania Cities Network
Dar es Salaam, Tanzania

11 NOVEMBER 2009

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Cities Alliance
Cities Without Slums

Submission of Proposals: Application Form

*Please read carefully the "Guidelines for the Submission of Proposals" which outline the modalities for application and the criteria for the selection of proposals spelled out in the Cities Alliance Charter. Please ensure that all necessary supporting documentation is attached to this form. Additional information may also be enclosed **but total submission should not exceed 12 pages**.*

TITLE of PROPOSAL: Establishment of Tanzania State of the Cities Report
PROPOSAL SUBMITTED BY[1]:
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[1] *Country-specific proposals typically originate from local authorities, but must be sponsored by at least one member of the Cities Alliance (see Cities Alliance Charter, Section D.14).*
[2] The sponsor should review and clear the application being submitted and normally provide co-financing for the proposed activity.

ACTIVITY IMPLEMENTED BY – *organization(s) which will receive and execute the grant:*

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INFORMATION ON PROPOSED ACTIVITY:
1. **Type of activity:** Establishment of Tanzania State of Cities Report
2. **Geographic Scope of Activity:** Country
3. **Total budget: US $ 421,703.00**
4. **Amount of total budget requested for Cities Alliance funding:** US$ **250,000.00**
5. Co-financing amount of total budget, including local partners: **US$ 171,703.00**
6. Duration: 18 months

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1. Title, Background and Description of the Project

1.1 Title of project: Establishment of Tanzania's State of the Cities Report (SoCR)

1.2   Name of the organization: Tanzania Cities Network (TACINE)

1.3   Country and the Cities/Municipalities concerned: Tanzania and Cities of - Dar es Salaam; Tanga; Mbeya and Mwanza; and Municipalities of Ilala; Kinondoni; Temeke; Arusha and Zanzibar[3].

1.4   Proposed starting and finishing dates of the project: **January 2010 - June 2011**

1.5   Estimate of costs and sources of funding: US Dollars: 421,703.00 from World Bank; Cities Alliance; TACINE LGAs (Co-Financing);Ardhi University,DED and other Development Partners.

1.6 **Summary of the Proposed SoCR project:** The project planned to be jointly implemented in each of the nine cities/municipalities by urban authority staff, Ardhi University and stakeholders. The city–based TACINE Coordination Secretariats will facilitate the formation of Task Forces in the five thematic areas of – governance, productivity, sustainability, inclusivity and safety. Ardhi University will develop guidelines for data collection and conduct training of trainers (ToT) workshops for implementation of the project. TACINE Secretariat and Ardhi University will back-stop data collection, processing, compilation and dissemination.

2. Proposal Submitted By: Hon. Salum Kassim Kisauji, Mayor of Tanga City Council and Chairman of the Tanzania Cities Network, P O Box 178, Tanga. Telephone: +255 27 2644530/3: Mobile: +255 773 083111
   Fax   +255 2644141 or 272647905;   E-mail: skisauji@yahoo.com

3. Cities Alliance Member(s) Sponsoring the Application

In accordance with the Cities Alliance terms and conditions of funding, The Tanzania State of the Cities Report project is sponsored by -

                              World Bank

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[3] For the purpose of consistence, in this proposal the word <u>city</u> is used to refer to cities and municipalities.

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4. Recipient Organisation:

The Recipient Organization is TACINE, a non-profit voluntary organisation which is owned by - and accountable to its members via a Steering Committee, and which is funded by the member cities/municipalities and by donors. TACINE is set up as a learning network with a focus on documentation and dialogue for better urban development policy and strategies and with the mandate to:

- Promote good governance and management in Tanzania cities;
- Analyse strategic challenges facing Tanzania cities, particularly in the context of global economic integration and national development challenges;
- Collect, correlate, analyse, assess, disseminate and apply the experience of large Cities Authority in a Tanzanian context; and
- Promote shared-learning partnerships between different spheres of Government to support the management of Tanzanian cities.

TACINE's functions are organised around the City Development Strategy themes of Safety, Inclusivity, Productivity, Sustainability and Governance. Each of the TACINE member cities is a legally constituted local government authority (LGA) established under the Local Government (Urban Authorities) Act of 1982 (Revised in year 2000). In their organization structures, all urban LGAs have Finance departments and Internal Audit sections. Besides, the books of accounts of each urban LGA are subject to annual audit by the Office of the Controller and Auditor General (OCAG) of the government of Tanzania and scrutiny by the Local Authorities Accounts Committee (LAAC) of the Parliament. Most of the TACINE member cities have experience of managing donor grants. The grants include the Local Government Capital Development Grants (LGCDG) which is part of a larger World Bank - supported Local Government Support Program (LGSP). Other grants include funds for the Urban Sector Rehabilitation Program (USRP) supported by the World Bank and the Danish-supported Sustainable Cities Program

5. Other Implementing Partners

The TACINE member cities will implement the project in collaboration with Ardhi University and other stakeholders from their respective cities. The Cities will receive backstopping from TACINE Secretariat and Ardhi University. The TACINE secretariat executes project co-financing in collaboration with ARU and the member cities.

6. INFORMATION ON PROPOSED PROJECT:

6. 1 Type of project
The project intends to establish the State of Cities Report for Tanzania based on studies of the nine TACINE member cities.

7. Geographic scope

The project will cover nine TACINE member cities and municipalities namely – the Cities of Dar es Salaam; Tanga; Mbeya; Mwanza; Ilala; Kinondoni; Temeke; Arusha; and Zanzibar.

8. Expected duration
The project is planned to last for 18 months (1 year and 6 months).

BUDGET SUMMARY:
9. Amount of total project budget requested from Cities Alliance funding
The amount of total budget requested from Cities Alliance funding is US $ 250,000.00 (US Dollars Two Hundred Fifty Thousand Only).

10. Co-financing amount of total budget, including local partners
Co-financing amount of total budget is US$ 171,703.00 to come from the TACINE member cities, ARU, German Development Services and other Development Partners.

11. Total project budget cost
The project budget will be US $ **421,703.00** (Dollars Four Hundred Twenty One Thousand Seven Hundred and Three Only).

DESCRIPTION OF PROPOSED PROJECT:
The project, to be implemented by the nine TACINE member cities, ARU (SURP) and their stakeholders will establish a SoCR for Tanzania based on information obtained from the nine TACINE member cities. The SoCR is expected to contribute to both City Development Strategy (CDS) – i.e. contributing to strategic city development planning activities and enabling local economic growth and poverty reduction. At the same time it will contribute to Slum Upgrading (SU) by providing an opportunity for information exchange on challenges and initiatives on SU and for preventing the growth of new slums across cities in Tanzania. Furthermore, the SoCR will contribute to both programs by providing an information base on urban development challenges and opportunities. The information will be a catalyst to policy makers, government officials, politicians and the public in general.
Implementation of the project will primarily be a joint effort of city officials, Ardhi University (SURP), stakeholders of the cities and their elected leadership. Civil Society Organizations (NGOs, CBOs, and Faith-based Organizations), Private sector institutions and various other institutions that play important service delivery roles (eg utility companies like urban Water Authorities; TANESCO; TTCL; TANROADS; communication companies and others) will be closely involved. National level institutions including government ministries, departments and agencies will also be involved at various stages of project implementation. Stakeholders will participate through workshops, seminars, interviews and focus group discussion; through the electronic and print media; participation in Task Forces and in project financing.
The National and Regional Institutions will be involved in the process through Advisory Committees and the Parliament (Urban members) will be involved through seminars and workshops.
The Project Advisory committee comprising of Permanent Secretaries from the Prime Ministers Office, Policy, Regional Administration and Local Government; Ministry of Lands, Finance and Economic planning, Chairman of TACINE and Chairman of ALAT and Vice Chancellor ARU will regularly meet to oversee the process at the National level.
At the City levels the Project Advisory Committee will comprise of Regional Commissioner, Regional Administrative Secretary, District Commissioners, Assistant Regional Administrative Secretaries responsible for Urban Planning, Local Government, Economic Development and Management support, The Mayor and City Director.

12. Background –issues to be addressed and scope of project

12.1 The context of the Tanzania State of Cities Report:

The State of Cities Report (SOCR) is an internationally established system of reporting on progress, challenges and issues faced by cities in achieving their developmental objectives. The Nine cities and municipalities under AMICAALL decided to propose and officially endorse the decision to prepare the Tanzania's State of the Cities Report (SOCR) in December 2006. The Tanzania State of the Cities Report will complement national policy and progress assessment initiatives.

Timing of Tanzania SOCR

The conclusion of the SoCR by June 2011 will provide cities and municipalities an opportunity for review and reflection in setting the strategic direction within the newly constituted City/municipal councils following national elections which will be held in October or November 2010.

12.2 The focal problem addressed by the SoCR Project

In Tanzania, like in other East African countries, urban population has been growing at a rapid pace that supersedes growth of urban infrastructure and facilities to accommodate the population. This variation has, among other things, compounded problems of urban livelihood, aggravated poverty, and inadequacy of housing and transport facilities and increase of unplanned settlements. The National Strategy for Growth and Reduction of Poverty (MKUKUTA and MKUZA of Zanzibar) have reiterated the issue of urban poverty and deteriorating livelihoods in the urban areas in Tanzania. (see Table 1 below).

Table 1: Tanzania's Urban Population Growth as % of Total Population

Period (Year)	Total Population	Urban Population	% Total Population
1957	8,878,049	364,000	4.1%
1967	12,313,469	786,567	6.4%
1978	17,512,610	2,412,900	13.8%
1988	23,095,882	4,247,272	18.4%
2002	34,443,603	7,943,561	23.1%

Source: The United Republic of Tanzania Population and Housing Censuses, 1967, 1978, 1988 and 2002

Despite the above trend which shows continued urbanization of Tanzania's population, national policy has continued to focus more on rural development ignoring urban development. This situation is mainly due to lack of relevant information among policy makers on the drivers of urban development and the contribution of cities to national economic development. Hence more resources have been directed to address rural development problems, ignoring urban infrastructure and urban planning needs.

12.3 People and institutions being affected by the problem

The problem addressed by SoCR affects the residents of Tanzanian cities, policy makers at local and national level, city managements and people and institutions outside of Tanzania who would like to have information about Tanzanian cities. These could be development partners, people interested in investment, research and other initiatives.

12.4 How the project wants to tackle the problem

The project intends to involve the TACINE member cities (elected leadership, staff and stakeholders) in the preparation of the State of Cities Report for Tanzania. The SoCR will help to raise awareness among members

of the public who in turn, will exert pressure on policy makers to formulate informed policies appropriate for urban development.

Why the SoCR is chosen as the solution

The SoCR will provide a cross-sectoral information base for all city and government players to use as reference material, for formulation of appropriate policies and suitable strategies. Also, cities will benefit by drawing lessons from experiences by other cities and replicating successful initiatives.

13. Objectives

The main objective of the SoCR project will be to:

Regularly examine and analyse the situation in Tanzania's cities and provide a basis for formulation of policies and strategies at both central and local government levels; informing the public about factors that drive the development of their cities; and making the Tanzanian cities known to the outside world with interest in development, investments, commerce, research and other fronts. In specific terms, many other sub-objectives will be achieved by SoCR. These include to:

- Create a baseline system for Cities upon which future progress will be monitored;
- Provide Benchmarks of performance of cities against one another;
- Facilitate capacity building of participating cities; ,
- Provide a comprehensive assessment of the forces that drive urban change,
- Review the impact of government policies on cities;;
- Examine the challenges facing cities as well as the opportunities; and

14. Methodology and sequencing of activities

Following the awareness raising and consultation in the SoCR development preparatory phase, the actual development of the SoCR will be implemented in eight components. The components comprise; (i) Project Supervision (ii) Sensitization of SoCR project at National level (iii)Review of historical understanding of human settlement in Tanzania and Legal Framework(iv) Formation of thematic task forces in cities, (v) Developing guidelines for Data Collection, (vi) Capacity building of SoCR secretariats at the cities and national level, (vii) Data collection and compilation of the report, and (viii) Report dissemination. The components have been elaborated in detail below.

Component 1: Project Supervision

TACINE will implement this component which will involve the following activities:

- Drawing Terms of Reference (ToRs) for the ARU(SURP) to backstop implementation of the SoCR
- Contracting ARU(SURP) and secretariat staff for backstopping the implementation of the SoCR process by TACINE cities
- Advertising the project in the Media
- Conduct Follow up, monitoring and evaluation of implementation process and regularly report on the progress
- Procurement of basic office equipments.

Component 2: Sensitization of project at National level.

At the beginning of the project TACINE will sensitive the National level leadership on the implementation of SoCR which will involve the following activities:

- Conduct the National workshop which will involve Ministers and Permanent secretaries from key urban development Ministries, Development Partners like World Bank, UN-Habitat, DED and Other National stakeholders from CSO, Private Sector, Public Institutions and NGO's

Component 3: Review of historical understanding of human settlement in Tanzania

TACINE and ARU (SURP) will implement this component which will involve the following activities:

- Review historical background of human settlement in Tanzania and make compilation of all the Urban Programmes that benefited Tanzania in the past 40years and review them in the bases of what worked? What didn't work? and why?
- Review of the legal Framework

Component 4: Formation of thematic task forces in the nine cities
Each of the nine TACINE member cities will form five thematic task forces comprising city staff and stakeholders. The task forces will be assembled according to the five thematic areas identified by TACINE and accepted by stakeholders in all the nine cities. The thematic areas are Governance; Productivity; Sustainability; Inclusivity; and Safety. The task forces which are expected to last through the whole implementation period will be coordinated by the respective City TACINE secretariats.

Component 5: Developing guidelines for data collection
For the purpose of consistence in data collection, ARU (SURP) in collaboration with TACINE secretariat will develop guidelines for data collection. Other working materials will also be developed at this stage. The guidelines should indicate the main sources of information including various existing reports on evolution of Urbanization in Tanzania, Current Urban Programmes, National policies and strategies related to urban development , research reports; social surveys including interviews and checklists of key informants; observations; media; and official documentation.

Component 6: Capacity building of SoCR secretariats at the cities and national level, This component is about building the capacity of Advisory Committees, city staff and stakeholders (members of task forces and Advisory Committees at National and Regional levels) so as to enable them implement the project properly. Training materials will be developed by ARU (SURP) to cover all the skill areas identified and presented in the Capacity Building Plan. Training workshops will be conducted to in each city and at ARU (SURP) and will include acquainting task force members to data collection guidelines.
The extra learning will be carried at South African Cities Network (SACN) by linking each of the 9 cities members of TACINE with partner city member of South African Cities Network and the TACINE National Secretariat will be linked to SACN Secretariat.
SoCR National secretariat will be provided an orientation at African Centre for Cities (ACC).
TACINE has already started communication with ACC whereby in July this year the consultant to ACC Mr.Jean Du Plessis visited TACINE Coordination Office in Dar es Salaam to discuss issues of interest in establishing State of Cities Reporting in Africa and collaboration with Schools of Urban Planning for the sustainability of SoCR.

Component 7: Data collection, analysis and compilation of report
The data collection exercise will be implemented by city task forces. The exercise will be followed by data compilation. This will be done at two levels, at the level of the city as well as at national level. ARU (SURP)' involvement will have to be increased at this stage as draft report summaries will have to be presented before stakeholders at local and national levels. A consortium of experts will be commissioned to review the statistical almanac. However, much effort will be made to avoid turning the product into an academic product.

Component 8: Report dissemination
The final report will have to be reproduced in various forms (and languages) to suit the modes of dissemination and targeted audience. The modes of dissemination include – hard reports, soft reports (on websites as well as on CD), as well as popular versions for mass consumption. A structured and targeted publicity campaign will be used to raise the profile of the report and its findings. ARU (SURP) and Advisory Committees will work closely with TACINE on this component before TACINE takes over the process.

15. Deliverables
The project intends to come-up with the following deliverables:
(i)   TACINE SoCR Secretariat strengthened and functioning effectively;
(ii)   MoU with ARU(SURP) signed and ToRs and contracts managed (Monitored and supervised) by TACINE Secretariat;
(iii)   Interdisciplinary Task Forces formed in cities for the five thematic areas;
(iv)   Guidelines for data collection developed;

(v)   Training areas identified, modules developed and Task Forces trained in seminars and workshops;

(vi)   The SoCR secretariats strengthened at all nine LGAs and at national level and managing the SoCR preparation process;

(vii) Data for SoCR collected, analysed and compiled; and

(viii) Tanzania State of Cities Report disseminated as a source of reliable information on cities.

(**ix**)   Continuous and Regularly report updating mechanism in place

16. Expected outcomes and related monitoring indicators and plans

OUTCOMES	VERIFIABLE INDICATOR
1. Cities drawing lessons on urban development from other member cities	**1.1 Reported cases of replicated lessons in cities** **1.2 Number of inter-city study tours** **1.3 Networking between cities** **1.4 Inter-city exchange of experts**
2. Local and national government decision makers formulating informed pro-urban development policies	**2.1 Urban policy reforms** **2.2 Enhanced D by D and increased autonomy of urban LGAs** **2.3 Urban LGAs have become more bankable** **2.4 Policy documents/ statements on key drivers of urban development**
3. Investment contributing to higher productivity and competitiveness promoted in cities.	**3.1 Growth of cities' budgets** **3.2 Increase in cities own sources revenues** **3.3 Percentage of urban population with improved livelihoods** **3.4 Increase in percentage of cities contribution to national economy**
4. Data available for monitoring and comparing city performance/ benchmarking/ and baseline for future studies	**4.1 Comparative performance audit reports** **4.2 Number of cases of Cities adopting best practices from one other;** **4.3 Number of Plans developed by cities for performance improvement** **4.4 Number of studies using SoCR as a reference source of information**
5. Citizenry better informed about key issues affecting their cities and able to press for appropriate urban development policies.	**5.1 Increase in affordable surveyed plots in cities** **5.2 Extent to which incidents of unplanned settlements are reduced** **5.3 Extent of improvement of safety in cities** **5.4 Extent of increase in numbers of community members participating in making urban development decisions** **5.5 Numbers of people/institutions using information from SoCR in their plans**
6. Information on the cities available to potential investors worldwide, local goods and services marketed and tourists attracted.	**6.1 Extent of increase in investment from outside** **6.2 Extent of increase of export market** **6.3 Extent of increase in tourism**
7. Participation of key stakeholder institutions in cities increased	**7.1 Number of joint strategic and planning initiatives between urban LGAs and stakeholder institutions** **7.2 Reduced conflicts between urban LGAs and their stakeholder institutions**
8. Urban Observatory Mechanism installed	**8.1 State of Cities reporting unit in place at ARU(SURP)** **8.2 Regularly report updating system in place** **8.3 Multisectoral/Interdisplinary Advisory Committee working at National and Cities level**

17.   Sources of investment to implement the Tanzania SoCR:
The sources of investment for the implementation of the Tanzania SOCR will come from the nine TACINE member cities, Ardhi University (ARU), DED, the government of Tanzania and local and international development partners (See ANNEX IV).

18. Partnerships
This proposal has been prepared by TACINE member cities through the involvement of Ardhi University, Ministry of Regional Administration and Local Government, Ministry of Lands and Human Settlement, Ministry of Finance and Economic Planning and Other Urban development stakeholders throughout the preparation process. TACINE commissioned GHK Consulting Limited (UK) and AMKA Consult Consortium Ltd (Tanzania) Consultants who carried-out the assignment in a participatory manner to ensure full involvement of key stakeholders including: the Central Government, Local and International Development Partners, Financial Institutions, Utility Organizations, Academicians, the Police, Cross sectoral City officials and staff, elected leaders, the private sector, civil society organizations (CSOs), community members in their various social groupings, and other stakeholders deemed relevant for the exercise. This was also intended to develop local capacity, transfer knowledge and competences and foster ownership of the SoCR preparation process.

19. Government commitment and approval
The government of the United Republic of Tanzania fully supports the activities of TACINE and endorses the objectives of the Tanzania SoCR. The government has registered TACINE as an NGO and approved the national workshop on the SoCR. The government appointed the Deputy Minister of State responsible for local government to officiate and attend the National Stakeholders' Workshop on the SoCR. The Ministry of Finance was represented by a high ranking official at the national workshop and the Commissioner for Budget attended one session of the workshop to discuss the possibility of co-funding the project by the government.

IMPLEMENTATION AND FINANCING PLANS:
20. Implementation arrangements

Project Supervision

The TACINE Secretariat will be equipped to deal with the management of the SoCR preparation process. The TACINE Secretariat's function will be to lead ARU (SURP) and city implementation Task Forces for the SoCR. The secretariat will also work together with ARU (SURP) in recruiting a Coordinator of SoCR at the School of Urban Planning and empowering them to work consistently on the SoCR project as partners and provide co-ordination, before the actual training of Task Force members. The project has been designed to maximize opportunities for co-operation between all groups of project implementers.

Forming SoCR Task Force

Each Task Force will have a maximum of 8 members and a minimum of six. So each City will have up to 40 Task Force members. Each Task Force will have a leader (Chairperson) nominated by TACINE, subject to acceptance by the group. This process will require careful management. The Task Forces, which will constitute TACINE working groups, will be assembled and managed by the TACINE co-ordinator in each city, on behalf of TACINE. The TACINE/ARU (SURP) will assist in recruiting appropriate members for each Task Force. Each Task Force will have a facilitator from the TACINE/ARU (SURP) who will attend each meeting and also an administrator responsible for record keeping (minutes and documents) and scheduling and arranging meetings. The facilitator and administrator may perform these functions for more than one Task Force if that is convenient. Volunteerism is the ideal model, but the imperative is to tap the knowledge of the best people. For this reason, persons will be considered to join the Task Forces on merit, specialization and background. Therefore, remuneration/payments will need to be budgeted for.

Fees will be paid to experts who are not paid officials of the municipality, government or agency. These may be based on time spent in meetings or on time/effort spent assembling material for the Task Force. The extent of time spent needs to be agreed upon beforehand. If demanded, fees may be paid to 'buy out' time of people who are officially employed –but the

preference is for the employers to make the people available because of the contribution the SoCR will make toward improving the operating environment of various organizations (by sharing information and improving local dialogue.) Members must be nominated or apply to be in a Task Force and submit their CVs. Criteria for selection and application should be standardised across the SoCR (part of the Guidelines). Being a Task Force member should be an honour – but Task Forces should combine people from different backgrounds and working levels.

Roles and responsibilities of the various partners

The Task Forces will carry out the tasks specified in the SoCR Task Forces Guidelines. A plan will be agreed on how to do this at the first meeting. TACINE Secretariat and Ardhi University (SURP) are responsible for ensuring that this is successful – both by helping to recruit the right people, and by managing the meeting/reporting/information verification processes.

- **Output**: A formal report from each working group that summarises the findings which focuses on the results of SoCR and lists or attaches the relevant source documents. This is the responsibility of the TACINE/ARU (SURP), who will work with the TACINE City Co-ordinators and the chairs of the working groups.

- **Outcome**: a data and information set, based on the best local knowledge that TACINE/ARU (SURP) use to prepare an integrated report on the city

- Each city report will be the subject of a validation process, including a local stakeholder workshop, before it is finalised and sent to TACINE National secretariat and ARU (SURP) for incorporation into the SoCR.

Oversight by the TACINE Steering Committee
The national TACINE Steering Committee will perform the oversight function over the project. The Cities Alliance requires quarterly reporting. Hence, each city TACINE Coordinator will submit a quarterly progress report to the National Coordination Office. The TACINE steering committee will scrutinise annual progress reports prior to submission to Cities Alliance and mitigate potential risks such as low level of participation by key stakeholders and shortage of funds during project implementation.

Coordination and Quality assurance

Preparation of the SoCR will involve many actors and a wide range of stakeholders making it important to coordinate their activities at both at city and the national level. The TACINE Coordinators at city level are nominated by City Directors. In order to ensure quality of the SoCR project an effective monitoring and evaluation mechanism will be in place. A data consortium at ARU (SURP) will be set up to review the statistical almanac.

Dissemination Strategy

The final report will be reproduced in various forms (and languages) including popular versions for mass consumption. The report will be disseminated locally and internationally in various modes such as hard reports, soft reports (on websites/CD; through targeted publicity campaign to raise the profile of the report findings; through functional meetings of the council, ALAT and TACINE; round table meetings with Development Partners and through higher learning institutions. The report will be posted on websites (Tanzania/ TACINE) and other communication channels such as TV and radio programs; newsletter/brochures/fliers and published books; festival events and circulation to diplomatic missions also be used.

Delivery Targets/ Milestones	Months																	
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
	Application and Grant Set-up Period																	
Component 1 ARU &TACINE' Contract							X											
Component 2 Awareness Created								x	x									
Component 3 Reviewed Tanzania's human settlements history									x	x	x							
Component 4 Task Forces Formed								x										
Component 5 Guidelines/ Materials										x								
Component 6 Capacity Building W/shops and Extra learning at SACN/ACC									x	x	x	x	x	x				
Component 7 Report Verification W/shop															x	x	x	
Component 8 Dissemination Outputs																	x	x

1. Project schedule and delivery targets

Table I: Project Implementation Schedule

Project Schedule	Months																	
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
	Application & Grant Set-up																	
Component 1							▬▬▬		▬ ▬ ▬ ▬ ▬ ▬ ▬ ▬ ▬ ▬ ▬ ▬ ▬ ▬ ▬ ▬									
Component 2																		
Component 3								▬▬▬										
Component 4										▬▬▬								
Component 5												▬▬						
Component 6														▬▬▬				
Component 7																		
Component 8																	▬▬▬	

Table II: Main Delivery Targets and Milestones

Specific Dates for Outputs:
Component 1 –ARU (SURP) Contract Signed – 31ST January, 2010
Component 2_ Awareness created at the National level -31st March 2010
Component 3_Human settlement history reviewed _30[th] June 2010
Component 4 – Task Forces in Place – 30th March 2010
Component 5 – Guidelines Presented - 31st April 2010
Component 6 – Courses and workshop completed -   15th October 2010
Component 7 – Report presented for verification – 25th November 2010
Component 8 – Dissemination sessions January – June 2011

22. Financing plan

Summary of the Financing Plan

Major Components	Cities Alliance Request (US$)	Co-financing		Total Cost
		Amount	Source	
Task Team Supervision Costs[4]	37,500.00	92,770.00	TACINE/DED/ ARU	130,270.00
Consulting Services	0.00	0.00	TACINE/ARU	0.00
Dissemination Knowledge	45,831.00	20,475.00	TACINE/ARU	66,306
Training/Capacity Building	166,669.00	58458.00	TACINE/ARU	255,127.00
Total Financing/Costs	250.000.00	171,703.00		421,703.00

23. Expected currency of expenditures

According instructions and guidelines from the Cities Alliance, the grant will be made available to TACINE in US dollars. TACINE will convert the currency into Tanzanian Shillings periodically in order reduce impact of exchange rate fluctuation on project budget.

TACINE will incur expenses, both in local and foreign currency (USD) during project implementation depending on the type of activities to be implemented. Long term trends in the fluctuation of foreign exchange rates of the Tanzanian currency (Tsh) indicate that the local currency is gradually deteriorating against the US D and other major international currencies. It is assumed that this trend will continue during the project implementation period. In order to avoid attrition on the amount of funds requested, TACINE will hold the funds in a USD account and change it into local currency at the time of expenditure to meet local costs. In addition, attrition of funds may occur due to bank charges on current accounts. TACINE will deposit part of the funds in a fixed deposit account which will earn interest to offset any such bank charges.

24. Co-financing arrangements

The nine participating cities have confirmed their commitment to co financing. The contribution from cities will include cash and in kind contribution. The in-kind contribution includes – provision of local transport, staff time, office space, office facilities, communication and other administrative matters. Other co financing institutions including the Ardhi University (In kind), Government of the United Republic of Tanzania and the German Development Services have already confirmed their commitment to co finance the project.

25. Costing assumptions

In preparation and presentation of the Summary Financing Plan, TACINE has been guided by the assumption that the Task Team Supervision will be directly implemented by TACINE secretariat/ARU(SURP) and the nine cities and The activities for backstopping and quality management will be directly implemented by ARU (SURP).Due to this, most of the resources from Cities Alliance will be directed to capacity building and dissemination activities.

Consultancy activity has no budget because ARU (SURP) has all capacity to backstop the project and being a member of African Centre for Cities who are promoting the State of Cities Reporting in Africa the school has decided to take SoCR as part of its activity.

The school will become a custodian of the report and is planning to work with TACINE in regularly SoCR updating and benchmarking on the use of report in improving urban development policies and Integrated Urban Development Plans. The data collection, compilation and updating of the cities database, Extra learning on the implementation and use of the report by SACN and South African Cities and process of SoCR backstopping by ARU (SURP) has been considered as capacity building activity.

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[4] *Costs of the implementing agency for identifying, supervising, and, in certain cases, delivering the activity should not normally exceed 15% of the total Cities Alliance request.*

Annex II: Abbreviations and Acronyms

Abbreviations and Acronyms

ACC	Africa Centre for Cities
ALAT	Association of Local Authorities of Tanzania
AMICAAL	Alliance of Mayors Initiative on Community against AIDS at Local Level
ARU	Ardhi University
CBO	Community Based Organization
CDS	City Development Strategy
CSO	Civil Society Organization
D-by-D	Decentralization by devolution
LAAC	Local Authorities Accounts Committee
LGA	Local Government Authority
LGCDG	Local Government Capital Development Grants
LGSP	Local Government Support Programme
MKUKUTA	National Strategy for Growth and Reduction of Poverty (NSGRP)
MKUZA	Zanzibar Strategy for Reduction of Poverty
NGO	Non-Governmental Organizations
NHSDP	National Human Settlements Development Policy
OCAG	Office of the Controller and Auditor General
RFP	Request for Proposal (In the procurement system)
SACN	South African Cities Networt
SoCR	State of Cities Report
SU	Slum Upgrading
SURP	School of Urban and Regional Planning
TACINE	Tanzania Cities Network
TANESCO	Tanzania Electric Supply Company
TANROADS	Tanzania Roads Agency
TTCL	Tanzania Telecommunications Corporation
URSP	Urban Sector Rehabilitation Programme

Annex III: *List and contact addresses of Cities/Municipalities forming TACINE*

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