

Draft AGENDA
CITIES ALLIANCE STEERING COMMITTEE
22 June 2006, 6:30 p.m. – 9:30 p.m.
Hong Kong Room
Metropolitan Hotel (phone: 1-604-687-1122)
645 Howe Street
Vancouver, Canada

A light buffet dinner will be available during the meeting

1. Introduction by new CA Programme Manager, and briefing on development of the FY07 business plan.
2. Membership and resource mobilisation update, and anticipated demand for CA funding.
3. FY06 Financial Summary and proposed FY07 Secretariat budget
 - Handout: Secretariat FY06-FY07 Budget report
4. Large Proposals for SC recommendation
 - None are expected for this meeting.
 - Pipeline of Large proposals
5. Staffing/ Personnel matters
 - Review of the nomination of Farouk Tebbal to be seconded from UN-Habitat (to replace Billy Cobbett's secondment)
 - Review of Secretariat staff team structure and duties/responsibilities
6. Discussion on policy and procedure operational issues:
 - Recipient execution
 - Foreign exchange risk
 - Compliance with reporting requirements in grant agreements
 - Grant disbursements through WB's loan disbursement system
 - New WB grant monitoring tools
7. Briefing on arrangements for Africities
8. Briefing on the 2007 PPF/CG meeting in Thailand

Conclusion of formal SC meeting

9. Focus Group with Universalia. At the conclusion of the meeting SC members will be requested to meet as a group privately (without Secretariat staff) with representatives of the team conducting the independent evaluation of the Cities Alliance.

See Notes on Agenda Items, following pages.

Notes on Agenda Items

1. Introduction by new CA Programme Manager, and briefing on FY07 business plan.

William Cobbett's official appointment as Programme Manager was effective May 22, 2006, and he served as Acting PM from Mark Hildebrand's retirement on February 21. He will brief the Steering Committee on his initial impressions and actions during his first few months as manager, and on the development of the Secretariat's FY07 business plan. The plan is still being developed by the secretariat and will not be available prior to the meeting.

2. Membership and resource mobilisation update, and discussion on demand for CA funding.

Membership:

- Status of the **European Commission's** membership in the CA. Negotiations with the EC go back to the inaugural meeting of the Consultative Group, Dec. 1999.
- Status on the **Asian Development Bank's** new three agreement in the CA. The agreement provides for the ADB's payment into the CA trust fund, and for ADB's administration of grant funds that it might implement through approved CA funding applications. The agreement has required considerable effort because of conflicting procurement rules between the institutions.
- Status of **developing country membership**. South Africa joined subsequent to the Marrakech CG meeting, as the CA's 19th member. India's Ministry of Urban Development has forwarded a request for membership to the Ministry of Finance, and Chile has recently expressed an interest in joining.
- Other membership updates.

Resource Mobilization:

- WB's DGF request for the CA for FY07
- Status of DFID's membership and possible changes of responsibility.
- Update on Non-Core prospects:
 - Italy for slum upgrading outside of Brazil
 - Slum Upgrading Facility

Discussion on Demand for CA funding:

It is anticipated that \$11.8 mil. in Core funding applications will have been approved by the end of FY06; \$11.6 mil. has been approved to date (of which \$3.4 mil. is in Sub-Saharan Africa). More than \$17.2 mil. in Non-Core funding was also approved, included

\$7 mil. each for the Slum Upgrading Facility (DFID) and for the Salvador, Brazil, slum upgrading programme (Italy).

This has been by far the largest Core work programme in the Alliance's brief history. Core applications totalled \$12.5 mil. during FY04-FY05 combined. While the Secretariat does not expect quite such a large demand for Core funds in FY07 (we expect \$2 mil. of allocations during the first quarter of FY07), there are clear trends of continued increasing demand.

3. FY06 Financial Summary and proposed FY07 Secretariat budget

See separate handout

4. Large Proposals for SC recommendation.

There were no proposals ready for SC review by the time documentation was sent in advance of the meeting. The Secretariat will update the SC about the pipeline for Large Proposals as well as for the overall portfolio, and discuss procedures for the SC review and recommendation process.

5. Staffing/ Personnel matters

Nomination of Farouk Tebbal. Billy Cobbett had been seconded to the CA Secretariat by UN-Habitat beginning in March 2001. Under his new appointment as Programme Manager, he resigned his U.N. post and signed a 3-year appointment with the WB to May 2009. UN-Habitat has nominated Mr. Farouk Tebbal to be seconded to the Secretariat, a choice the Secretariat fully endorses. Farouk currently is Chief of UN-Habitat's Shelter Branch, a position he assumed in 2001 when Billy left that post to come to the Secretariat.

Farouk's CV is attached to the end of these Notes. The SC's approval of this nomination is requested.

He would be expected to join the Secretariat in September 2006. His TOR will be finalized when he joins the staff, but is expected to build upon Farouk's experience in managing the Shelter Branch and the Global Campaign for Secure Tenure, his close working relationship with many of the Habitat programme Managers, as well as his intimate knowledge of the MENA region.

Review of Secretariat team and duties/responsibilities. Secretariat staff are currently organized into 6 teams – CDS, SU, Municipal Finance, Communications, Programme Operations and Partnership Operations. Each staff member has a primary responsibility to one of the teams, and usually has secondary responsibilities to at least one other team.

The Secretariat will brief the SC on recent and possible changes in duties/responsibilities of individual team members, and discuss with the SC the strengths and weaknesses/gaps of the teams as assessed by the new Programme Manager.

6. Discussion on policy and procedure issues.

Recipient execution of CA grants. Secretariat will brief SC on experience in increasing the level of recipient-execution, on WB enforcement of Bank policy on execution, and on grey areas in implement of the policy.

Foreign exchange risk. Almost all CA grants are made in US\$, with budgets presented in dollars, even through with many grants the actual expenditures will be made in local currency. This raises issues of currency exchange risk mitigation and risk sharing, particularly during a time of weakening dollar. (It also presents a less onerous issue of a surplus of funds during a period of strengthening dollar.)

Compliance with reporting requirements in grant agreements. The WB is tightening its expectations of compliance with grant agreements, especially with respect to reporting and receipt of deliverables. At the last SC meeting in New York the Secretariat briefed the SC on proposed changes in the financial reporting, particularly with respect to reporting from the WB and UN-Habitat for grants they implement on behalf of clients. The Secretariat will update the SC on progress, and plans for further improved compliance on a timely basis for all grant recipients.

Grant disbursements through WB's loan disbursement system. The WB is implementing mandatory changes in the way it processes disbursements for grants. In the past CA grants were processed through the WB's own administrative accounting system, but effective from FY07 CA grant will be disbursed through the WB's loan disbursement system. Procedures are still being discussed and developed with the loan office authorities. The Secretariat will brief the SC on the possible implications.

New WB grant monitoring tools. Over the past several years the WB has been developing new web-based and other information and reporting tools. The tools aim to provide more efficiency, transparency and accountability, but also are designed so that one size fits all, and most are designed for the internal-WB user (not external grant recipients). The Secretariat will brief the SC on the possible implications.

7. Briefing on arrangements for Africities

8. Briefing of plans for the 2007 PPF/CG meeting in Thailand.

9. Focus Group with Universalia.

The consulting team retained to conduct the 2006 independent evaluation of the Cities Alliance has requested to meet with the SC in a focus group setting for a discussion with members to help Universalia better understand the scope and complexity of the urban development issues you face, and the role played by the CA. In particular they will focus on governance matters related to the CA partnership.

The Focus Group is expected to begin at 8:30 p.m.

CURRICULUM VITAE

Farouk TEBBAL

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Born on June 19, 1946 in Algeria,
Citizenship: Algerian

Summary

As chief, Shelter Branch in **UN-HABITAT** (my current position since January 2001), I am in charge of the management of the Global Campaign for Secure Tenure, one of the two global campaigns of UN-HABITAT, as well as the normative and operational activities of the Branch, including: Housing Policy and Land and Tenure systems. Under this position I am in charge of the supervision and orientation of the normative activities related to the Global Campaign for Secure Tenure, including the Housing Rights Programme, the Global Land Tool Network, Access to Land for Women, Tenural Systems, etc. I coordinate, in this relation, the UN-HABITAT *Cities without Slums* sub-regional initiative, the first of its kind being started in the Eastern and Southern sub-region of Africa.

I am the *global focal point in the Agency for the Millennium Development Goals* and represented, as such, UN-HABITAT in various forums and task forces such as the UN task force on target 11 on slums. I coordinated the *costing study* of Target 11 as a contribution to the activities of the Task force.

From June 2000 to November 2000, I was in charge, as chief of the technical committee, of the *National Program for Poverty Mitigation in Algeria*. This program is intended to alleviate poverty on a general basis and eradicate extreme poverty by 2005. Five pilot projects were launched on five sites (urban, suburban and rural areas) along with the implementation of four programs at the national level to devise and implement new practices and approaches in micro credit, housing, training and rural economy focusing the poor and marginalized population.

For the UNPD, I participated in the assessment of urban issues related to poverty and discussed action plans to mitigate poverty in urban and suburban areas in Morocco (June, July and November 1998) and I participated, as moderator, to the seminars that have been conducted in three pilot Moroccan cities, in relation with UN-HABITAT which managed the project.

I conducted in September and October 1998 a study for the *African Development Bank* (ADB) a study on Social Housing in Algeria with a view of implementing a slums eradication program.

As chief of party I managed an Urban and Environmental Services Project in Morocco funded by **USAID** (United States Agency for International Development) for an American Consortium of private firms lead by TSS (Technical Support Services Inc.) (1995-1998).

As an independent consultant, I have completed assignments for the World Bank including:

- studies of Algerian private sector and housing sector policy (1994-1995),
- Algerian social safety net (1995),
- Moroccan social housing strategy (February 1998 to June 1998) and
- The Organizational assessment of the *Palestinian Ministry of Housing* structures (January to May 1999).

From 1972 to 1993 I held various positions for the Algerian Government in housing, urban development and planning, management and construction engineering.

CHIEF SHELTER BRANCH / UN-HABITAT (2001 – to date)

As chief of the Shelter Branch of UN-HABITAT, I am in charge of the management of the normative and operational activities of the three components of the branch, including:

- *Housing policy* targeting low and middle income households,
- *Land and tenure policies* and systems favouring the urban poor and advocating the **rights of women** and marginalised population, and
- Provision of *infrastructures and basic services* to the urban populations, targeting the population living in substandard neighbourhoods.

I am also in charge of the management of the *Global Campaign for Secure tenure*, an advocacy instrument of UN-HABITAT that supports policies and actions aiming at the provision of shelter for the populations living in slums and substandard neighbourhoods. The Campaigns puts forward the principles of security of tenure for the urban poor as a key factor of the enhancement of their living conditions, and their active participation in the development and improvement of their environment. This Campaign is currently implemented in about 20 countries in Asia, Latin America and Africa.

The activities of the Branch are conducted in linkage with other units of UN-HABITAT (Monitoring, best practices, gender, infrastructure, urban economy and finance, environment, etc.) as well as with a wide range of UN organisations, professional networks (Urban Planners, Land experts, Economists, etc.) and international, regional and national NGOs and CBOs.

The *Cities without Slums* sub-regional initiative is one of such integrated programmes that I coordinated with the regional office and major global programmes of UN-HABITAT. The objective of this programme is to engage in large scale and city-wide slum upgrading activities involving all partners in the process with an emphasis on the establishment of policies conducive to such a participatory approach. The inception phase contributed successfully in mobilizing stakeholders, empowering communities, identifying priorities and establishing preliminary action plans on a participatory basis. This phase was finalized early 2006. The

Cities Alliance was approached to consider assisting in the development of the next phases in several cities (Kisumu-Kenya, Arusha-Tanzania, Blantyre-Malawi, Addis Ababa-Ethiopia, etc.).

In addition to these core activities I am focal point for the *Millennium Development Goals* in charge of the implementation of a number of activities at regional and national levels targeting slum eradication and improvement of the livelihood of target population.

PROJECT MANAGEMENT FOR USAID (1995-1998):

As chief of party, I was in full charge of the start up of the Urban and Environmental Services Project in Morocco (final discussions of the technical offer, recruiting of the project staff, installing the local office and assignment of duties, discussion and implementation of the project workplan).

Management activities included coordination and phasing of the project activities, drafting and discussion of the terms of references for international and Moroccan consultants activities, supervision of the technical assistance and monitoring of the technical outcome (reports, training.).

This institutional capacity building project covered the following issues: Environmental Impact Assessment, Land Use and Infrastructure Planning, Urban Policy, Planning and Implementation, Infrastructure Investment Planning, Privatization of Public Services, Housing and Infrastructure, Municipal Management Systems, Housing Affordability Analysis targeting below median income population, Information Systems (MIS, GIS)

AFRICAN DEVELOPMENT BANK ASSIGNMENT (September - October 1998):

Upon request of the ADB and the Algerian Government, I conducted a preliminary study on social housing sector in Algeria in order to set a program aiming at the reduction and, eventually, the eradication of substandard housing in Algeria. The study has covered the institutional, economic and regulatory framework of housing production in Algeria.

WORLD BANK ASSIGNMENTS (1994-1995 and 1998-1999):

In January and April- May 1999 I was in charge, within the framework of the *Institutional and Policy Development Program of the Palestinian Ministry of Housing*, of a study under which I conducted the institutional analysis of the organization of the Ministry of Housing and its shortcomings and proposed a reorganisation of the Ministry's structures in view of better achievement of its objectives (establishment of policies and regulatory framework, enabling different stakeholders assume their role, monitoring the performances of the sector) and greater decentralization of its responsibilities. The study contributed largely to the reform of the Palestinian institutional housing scheme.

In February 1999, I participated in a review study assessing the effectiveness of a site and survey program conducted by a Moroccan state owned company aiming at the relocation of low-income households and population living in substandard neighbourhoods.

In February 1998, I contributed in the preparation of a strategic study on the social housing policy in Morocco which complemented the activities I carried out as Chief of Party of the Urban and Environmental Services Project in Morocco. A special emphasis was put on the urban-rural linkages in a country that experiences a high rural-urban migration rate. This study has eventually materialized in the current *Cities without Slums Programme in Morocco*.

In 1995, I conducted a review of the newly implemented *Social Safety Net* which is a program aiming at alleviating the impact of current economic reforms on the very poor. The review assessed the efficiency of the program in terms of quality and number of beneficiaries, nature of activities provided efficiency of the targeting procedure of the beneficiaries, payment process and the role of the local administration.

From 1994 to 1995, I made a thorough *assessment of the Algerian private sector* for the World Bank. Components of the assessment included: an overview of the nature and scope of the private sector, the main constraints encountered, the respective roles of the public and private sectors and the compared performances of this two sectors through a field investigation. The study included proposals for a greater contribution of the private sector in the provision of housing, social services and public infrastructures.

OTHER INTERNATIONAL DEVELOPMENT ACTIVITIES:

Other activities in which I have taken part include:

Participation in several conferences and seminars on housing and construction issues (construction of housing for the poor – Paris, UNESCO 1983),

Several seminars on earthquake proof construction (USA, Algeria, Yugoslavia and Italy from 1981 to 1990),

Presentation of a methodology for slum upgrading during the May 1994 seminar of ANHI (in Morocco), and

Involvement in two USAID conferences on community participation in urban upgrading projects (Cairo - 1994 and 1995).

I also served on the RHUDO/NENA of USAID regional advisory panel.

ALGERIAN GOVERNMENT ASSIGNMENTS:

From 1978 to 1993: I held a variety of senior government positions both in the Ministry of Housing and Urban Planning and the Ministry of Equipment (Public Works, Hydraulics and Housing).

From 1992 to 1993: I served as *Minister of Housing*. In that position, I designed and conducted the implementation of a housing policy that related to a global adjustment of

economic policy. I initiated a large scale low-cost housing programme that contributed to the alleviation of the unprecedented housing crisis that the country went through at that time. This programme, while knowing improvements and some changes is still underway.

From 1990 to 1992: I was *advisor to the Minister of Equipment*. In this position I was responsible for the reorganisation of the central and local administration of the Ministry as well as for international cooperation.

As the *head of staff for the Ministry of Equipment (1989-1990)*, I was in charge of many duties including the supervision of legislative activities and drafting of land use, urban and regional planning laws.

In 1989 as *General Secretary of the Ministry of Housing and Urban Planning* I organized and supervised activities of central departments. In addition, I headed several multidisciplinary teams charged with duties such as social housing finance, rental policy, construction materials distribution network, regional planning, urban development and agricultural land protection, and mitigation of natural hazards.

During 1988, I served on the *board of directors of the construction Participation Fund*, a fiduciary agency of the government.

From 1987 to 1988, I directed the department of Technical Regulations, the regulatory arm of the Ministry of Housing. As director, my duties included the development of technical regulations through various technical commissions, the setting of construction technology policy and the promotion of constructions using local materials.

In 1986 I established the *National Centre for Earthquake Engineering* that is considered as a centre of excellence in the Arab region.

From 1978 to 1987: I served as *director of the National Construction Technical Control Agency*. The centre was in charge of the enforcement of construction regulations and norms and contributed to the design of building standards.

OTHER PROFESSIONAL EXPERIENCE:

From 1973 to 1978, I was Technical Director of a public engineering office. My tasks included the supervision of the various technical departments, establishing development strategy and training policy for the technical staff and research and development of adapted technologies.

CONFERENCE AND PAPERS:

I have spoken at conferences and published papers on a number of subjects including:

- construction materials and construction technology,
- earthquake hazards and risk analysis and earthquake microzoning,
- natural hazards mitigation,
- housing policy, social housing finance and land use.
- contribution of the private sector in the financing, management and operation of public infrastructures (roads, ports, airports, industrial areas etc.).
- poverty alleviation in urban neighbourhoods, social safety networks and contribution to the creation of micro-enterprises.

AREAS OF EXPERIENCE:

MAJOR PRACTICE:

Slum upgrading policy and programmes,
Housing Policy, Housing Finance,
Land Use and Infrastructure Planning,
Construction Practice and Construction Materials,
Reconstruction in post conflict societies.

OTHER PRACTICES:

Privatization of Public Services, Housing and Infrastructures,
Social safety net and poverty alleviation,
Environment impact mitigation programs,
Improvement of Municipal management.

LANGUAGES:

	Speaking	Reading	Writing
Arabic	Good	Good	Weak
French	Fluent	Fluent	Fluent
English	Good	Good	Good
Spanish	Average	Average	Weak