



**2012 Consultative Group Meeting
Agenda
1-2 November 2012**

Venue: Hanoi Opera Hilton Hotel, 1 Le Thanh Tong St, Hanoi, Vietnam, tel: 84-4- 3933 0500

DAY 1: THURSDAY, 1 NOVEMBER 2012		
08h30 – 09h00	<i>Welcome Coffee/Tea (light snacks)</i>	Venue: Hai Phong Meeting Room
9h00 – 13h00	Special Session: Discussion on National Urban Policies	
13h00 – 14h30	<i>Lunch</i>	<i>Venue: Chez Manon</i>
14h30 – 15h00	<p>Item 1: Introductory Statements and Welcome <i>Co-Chairs:</i> <i>Zoubida Allaoua, Director, Finance, Economics and Urban Division, World Bank;</i> <i>Alioune Badiane, Director of UN Habitat Project Office, UN-Habitat</i></p> <ul style="list-style-type: none"> ➤ Adoption of Meeting Agenda ➤ Approval of meeting report – November 2011, Maputo, Mozambique ➤ Welcome to new Members/Observers 	Handouts: 1 - Agenda 2 - November Meeting Report 2011
15h00 – 15h45	<p>Item 2: Report Back: Executive Committee June, September and October Meetings <i>Josep Roig, Secretary-General, UCLG and Executive Committee Chairperson</i></p>	Handouts: 3 - June, September 2012 Meeting Reports
15h45 – 16h15	<i>Coffee/Tea Break</i>	
16h15 – 18h30	<p>Item 3: Evaluating the Location and Hosting of the Secretariat <i>Evaluation Team: Phyllis Kibui, Kevin Milroy (Secretariat); and Jamie Simpson (ICF GHK)</i></p> <ul style="list-style-type: none"> ➤ Presentation of findings ➤ EXCO recommendations to CG <p>Member Discussion</p> <ul style="list-style-type: none"> ➤ CG decisions / next steps 	Handouts: 4 - Report on the Location and Hosting of the Secretariat
18h30 – 19h00	<p>Item 4: Follow up from Policy Advisory Forum (PAF) <i>Clare Short, PAF Chair</i></p> <ul style="list-style-type: none"> ➤ Vietnam Urban Forum and site visit to Viet Tri 	
19h30 – 21h00	Cocktail Reception	<i>Venue: Pool-side</i>

DAY 2: FRIDAY, 2 NOVEMBER 2012		
08h30 – 09h00	<i>Welcome Coffee/Tea (light snacks)</i>	Venue: Hai Phong Meeting Room
9h00 – 10h30	Item 5: Substantive discussions <ul style="list-style-type: none"> ➤ Country Programmes Report ➤ Catalytic Fund status (2011 and 2012), and selection of 2013 theme ➤ Habitat III – discussion of Cities Alliance contribution ➤ Regional work programmes -- update on MENA and Sub-Saharan Africa ➤ Presentation on the Joint Work Programme on Cities and Climate Change by UNEP, UN-Habitat and World Bank representatives 	Handouts: 5-Country Programmes Update 6-Catalytic Fund Update Note 7-Regional Work Programmes Update 8-JWP Cities and Climate Change Note
10h30 – 11h00	Item 6: Results Framework <ul style="list-style-type: none"> ➤ Review of draft Framework 	Handouts: 9-Draft Results Framework
11h00 -11h30	<i>Coffee/Tea Break</i>	
11h30 -12h00	Item 7: Business Matters <ul style="list-style-type: none"> ➤ Review of FY12 financial results ➤ Review of FY 13 WP and ratification of FY13 programme and secretariat budgets 	Handouts: 10-Financial & Budget Report FY12 – FY 13 11-FY13 Work Programme
12h00 – 12h30	Item 8: Partnership Matters <ul style="list-style-type: none"> ➤ Independent Evaluation - review of progress on addressing recommendations ➤ EXCO membership 	Handouts: 12-Independent Evaluation Finding and Secretariat Comments 13-EXCO Membership Overview and TOR
12h30 – 13h00	Item 9: Next Consultative Group Meeting	
13h00 – 13h15	Closing Remarks by the Co-Chairs	
13h30 – 14h30	<i>Lunch</i>	Venue: Chez Manon